

**THE PLANNING BOARD  
TOWN OF FRANCESTOWN, NEW HAMPSHIRE**

**MINUTES  
October 6, 2015**

Planning Board Members Present: L. Ames (Chair), L. Kunhardt (Secretary), S. Pyle, L. Bourbeau, P. Tolman, A. Arnold, R. Lindgren

Alternates Present: B. Hardwick, H. Camirand

Others present: Polly Freese, Betty Behrsing, Kerry Camirand

L. Kunhardt taking the minutes.

L. Ames called the meeting to order at 6:30pm.

**Review of Minutes:** **Motion:** R. Lindgren moves to do minutes at end of meeting so as to accomplish useful work first and then anyone who is interested in minutes can then spend as long as they like discussing them. **Second:** A. Arnold **Vote:** Favor – Arnold, Lindgren, Pyle; Opposed – Ames, Kunhardt, Tolman, Bourbeau. Motion does not carry. Review of minutes ensues.

9/15/2015 – Discussion ensues. Without objection, minutes of 9/15/2015 approved as presented.

9/29/2015 – Discussion ensues. **Motion:** A. Arnold moves to approve minutes as presented.

**Second:** S. Pyle **Vote:** Favor – Arnold, Ames, Pyle, Lindgren, Tolman, Bourbeau; Opposed – Kunhardt Motion carries. Minutes of 9/29/2015 approved as presented.

**Announcements and Communications:** Action Items from SNHPC -

1) members sought for the Brownfields Advisory Committee. Discussion ensues. No brownfield sites in Frankestown. No members suggested.

2) approval sought for SNHPC membership dues for fiscal year 2017 (7/1/2016 thru 6/30/2017). Calculated dues for Frankestown at \$0.63/per capita = \$985.32 Discussion ensues. **Motion:** R. Lindgren moves to approve SNHPC 2017 fee schedule. **Second:** Tolman

**Vote:** unanimous. Motion carries.

3) question about town's risk assessment. P. Tolman directed to current Frankestown Hazard Mitigation plan prepared by SWRPC. Kevin Holdrege current town Director of Emergency Management.

4) High Accidents Location Study – discussion ensues.

5) Planners Round table 10/8/2015 3:30 pm – topic Zoning Amendments

**SNHPC Update:** Solar-Up – Ruth Behrsing did terrific job. Frankestown quintupled expectations.

**Master Plan Update:** Discussion of recent workshop. Mailings and/or meeting info must identify it is from the Planning Board. Discussion of mailing permits and which has lowest cost. Discussion that info packet questions were inadequately addressed. Discussion related to performance of

facilitators. Discussion related to above and observation that a preplanning meeting would better affirm direction for public meeting discourse. Further discussion. L. Ames acknowledges e-communications from Scott Heath and Jack Munn about meeting. Board agreed in future to have pre-workshop meeting with any facilitators to confirm workshop process. Discussion of various perceived public input at meeting. Discussion of parking - what is current, what is public, what ZO requires; flex parking may be acceptable. Discussion of septic. Board will look at grant from SNHPC on this issue.

**Zoning Ordinance – Possible Change:** Discussion whether proposed changes are warranted at this time. Possibly parking? State controls how parking occurs on Main Street. R. Lindgren submits possible parking text changes (for discussion the focus is restaurants). Discussion ensues. Discussion moves to business establishment difficulty due to startup costs, poor economics, code requirement costs of existing building renovation, small population size. Discussion that public hearings provide good input. A. Arnold suggests start with three things: setbacks, parking, defined business district within village district. Discussion of Town of Hancock ZO and various districts. S. Pyle will e-mail members rough draft of possible Frankestown language. 7:50pm - H. Camirand called from meeting for fire/rescue. Discussion continues. Discussion of how board might improve process. Streamlining? Major vs. Minor Sub-divisions?

**Road Improvement Sub-Committee:**

**Motion:** S. Pyle moves to reconvene the Road Improvement Sub-committee and continue with the two part purpose statement as follows: 1) To recommend an appropriate sum of money to be spent each year to improve the roads and bridges in Frankestown. 2) To recommend a 6 year plan of roads to be improved, listing roads and work to be done on each. Further, to appoint the following people Dave Hanlon, Henry Camirand, Henry Kunhardt, Gary Paige, Rick Miller, Betsy Hardwick, and Jamie Pike. (The formation of the motion was interrupted several times while the board pursued various related discussions.) **Second:** A. Arnold **Discussion on the motion:** P. Tolman believes proper process is to vote first on reconvening the committee and second to appoint members to the committee. Discussion ensued on process, appearances, member expertise. **Vote:** Favor - Pyle, Lindgren, Arnold, Ames Opposed – Kunhardt, Tolman, Bourbeau Motion carries. Subcommittee is reconvened and members are appointed.

**Other Matters:** CIP schedule and packet did not make it to all members. Larry will redistribute. Tolman leaves at 8:25pm.

Discussion of when RIC may meet or not meet. Requested that PBoard contact RIC each July prior to annual CIP packet release to apprise if an RIC report would be expected in the particular year.

**Meeting Adjourned:** 8:32pm      **Next Meeting:** to be held Tuesday October 20, 2015, 6:30pm.

**Action Items:** L. Ames will: **call** J. Munn of SNHPC for status of draft Demographic Section and **redistribute** CIP packet and **oversee** tabulation of workshop lists sheets.